



# **Navy Region Northwest**

## **Casualty Assistance and Funeral Honors**

### **CACO Training**



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<https://cnrnw.cnic.navy.mil/Operations-and-Management/Funeral-Honors/CACO-Resources/>



# CACO Qualification



## To qualify as a CACO, you must be:

- An E7 or above with at least 2 years of active-duty service.
- An E6 may qualify with the Commanding Officer's (CO's) permission.

## Requirements for CACO Students

- Obtain and review the [CACO Student Manual](#) and the [PCR User Guide](#).
- [Register for the three](#) Casualty Assistance trainings available in JKO (Joint Knowledge Online).
- Attend CACO Training, which requires a minimum of 8 hours.
- Complete the JKO trainings within 2 weeks after attending CACO Training.

## Certification Process

Once you have submitted your JKO certificates to the Region, you will receive your CACO Certificate.



# Casualty Assistance Program



## Reference Overview:

- REF 1: DoD Instruction 1300.18: Department of Defense Casualty Instruction.
- REF 2: MILPERSMAN 1770 Series. PERS-00C owns the Navy's Casualty policy
- REF 3: CNICINST1770.2B - CNIC Mandates and funds the CACO Program.
- REF 4: COMNAVREGNWINST1770.1F – Region works with CACOs and Commands.

## Regions Across Navy Worldwide:

- Train CACOs.
- Assign CACOs.
- Assist Next of Kin (NOK) via CACOs.
- Support Commands via Command Representatives.



# Casualty Process and Support



- **Commands:** Initiates the casualty process with a Personal Casualty Report (PCR) per MILPERSMAN 1770-030 via DCIPS. Time: within 4 hours of being appraised of the death.
- **Regions:** Act on PCR directions and assign CACOs.
- **CACOs:** Work with regions to ensure NOK receive all benefits then turnover to Navy Gold Star.
- **Command Representatives:** Collaborate with Region to fulfill Command responsibilities.
- **Case Duration:** Two to Six weeks depending on the type of NOK being assisted.
- **Navy Gold Star:** Takes over NOK care after all monetary benefits are provided.
- **Commands** must report when members are diagnosed with a terminal illness or have been admitted to the hospital, example: Motorcycle Accident. These are SI or VSI cases.
- Only **ACDU** deaths and **DUSTWUN** cases require a NOK notification via uniformed CACOs as directed by Region.

**DD Form 1300**

**Report of Casualty**



# REPORT OF CASUALTY

DEPARTMENT OF THE NAVY  
 COMMANDER NAVY PERSONNEL COMMAND  
 MILLINGTON, TN 38055-6210

REPORT CONTROL SYMBOL  
 DD-P&R(AR)1664

1. REPORT TYPE

Initial

2. DATE PREPARED

04 Jan 2024

### 3. SERVICE IDENTIFICATION

a. NAME (Last, First, Middle and Suffix) <del>XXXXXXXXXXXXXXXXXXXX</del>		b. SOCIAL SECURITY NO. <del>XXXXXXXXXX</del>	c. RANK MIDSHP	d. PAY GRADE C-4	e. OCCUPATIONAL CODE/RATING 1105
f. COMPONENT Regular	g. BRANCH USN	h. ORGANIZATION United States Naval Academy			

### 4. CASUALTY INFORMATION

a. TYPE Nonhostile	b. STATUS Deceased	c. CATEGORY Pending	d. DATE OF CASUALTY 01 Jan 2024	e. PLACE OF CASUALTY Gulfport, MS
f. CIRCUMSTANCES Determination pending.				

g. DUTY STATUS Active Duty/On Leave	h. BODY RECOVERED Yes
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### 5. BACKGROUND INFORMATION

a. DATE OF BIRTH 15 Aug 2001	b. PLACE OF BIRTH Biloxi, MS	c. COUNTRY OF CITIZENSHIP United States
d. RACE American Indian/Alaska Native, White		
e. ETHNICITY U.S./Canadian Indian		f. SEX Male
g. RELIGIOUS PREFERENCE No Religious Preference		

### 6. ACTIVE DUTY INFORMATION

a. PLACE OF ENTRY Gulfport, MS	b. DATE OF ENTRY N/A	c. HOME OF RECORD AT TIME OF ENTRY Gulfport, MS
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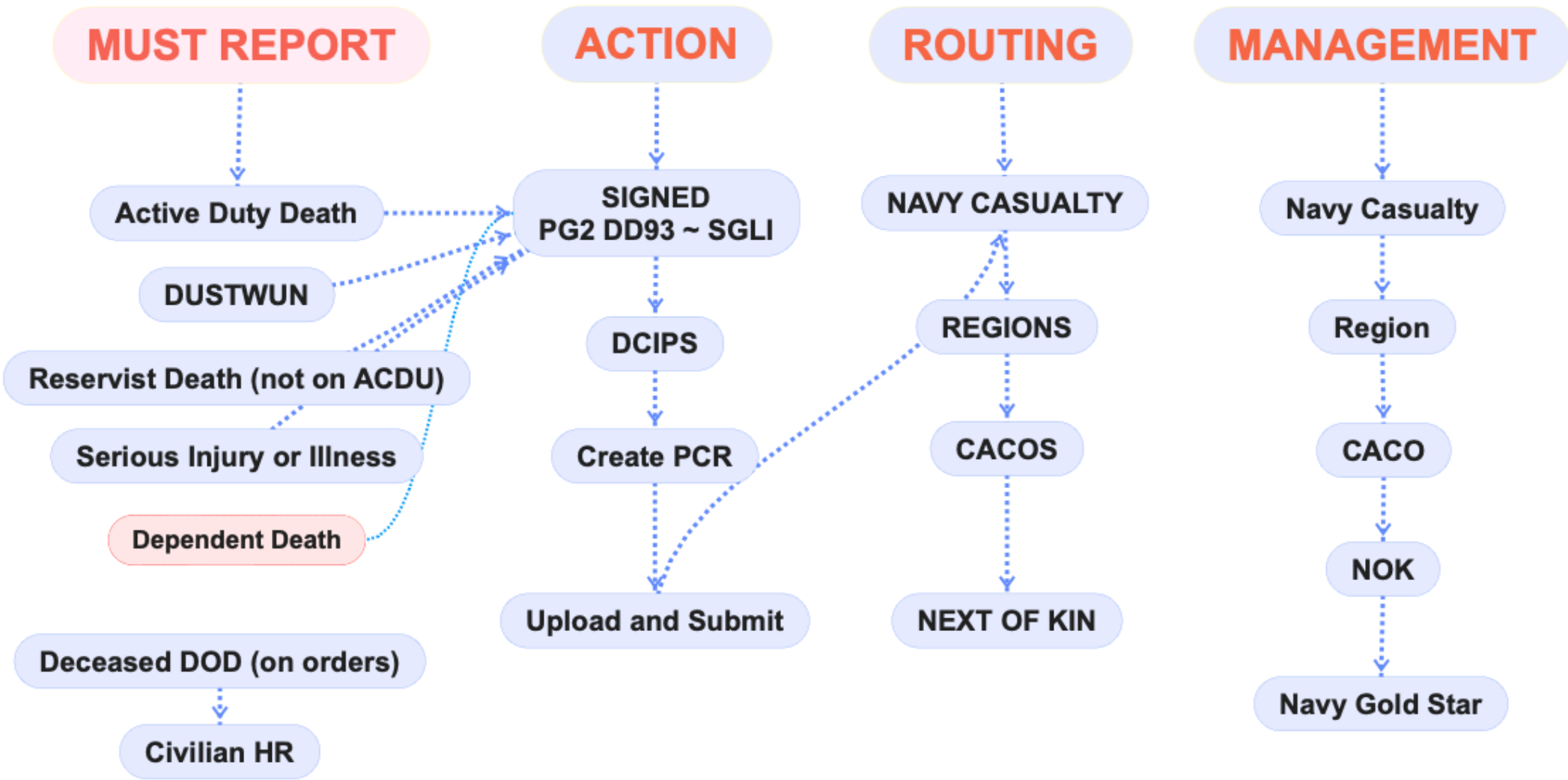
### 7. INTERESTED PERSONS/REMARKS (Name, Address, and Relationship) (Continue on separate sheet, if necessary)

MCPO ~~XXXXXXXXXXXXXXXXXXXX~~, USN (RET), ~~XXXXXXXXXXXXXXXXXXXX~~ (Father) 1,2,3  
 Carla Jo ~~XXXXXXXXXXXXXXXXXXXX~~ (Mother)  
 \*\*\*\* End of Interested Persons \*\*\*\*

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 PERS 00-C



# REPORTING AND CASE MANAGEMENT



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# So.... Where do CACOs come from?

## Parent Command

- *If the NOK Resides within 50 Miles from the Command*

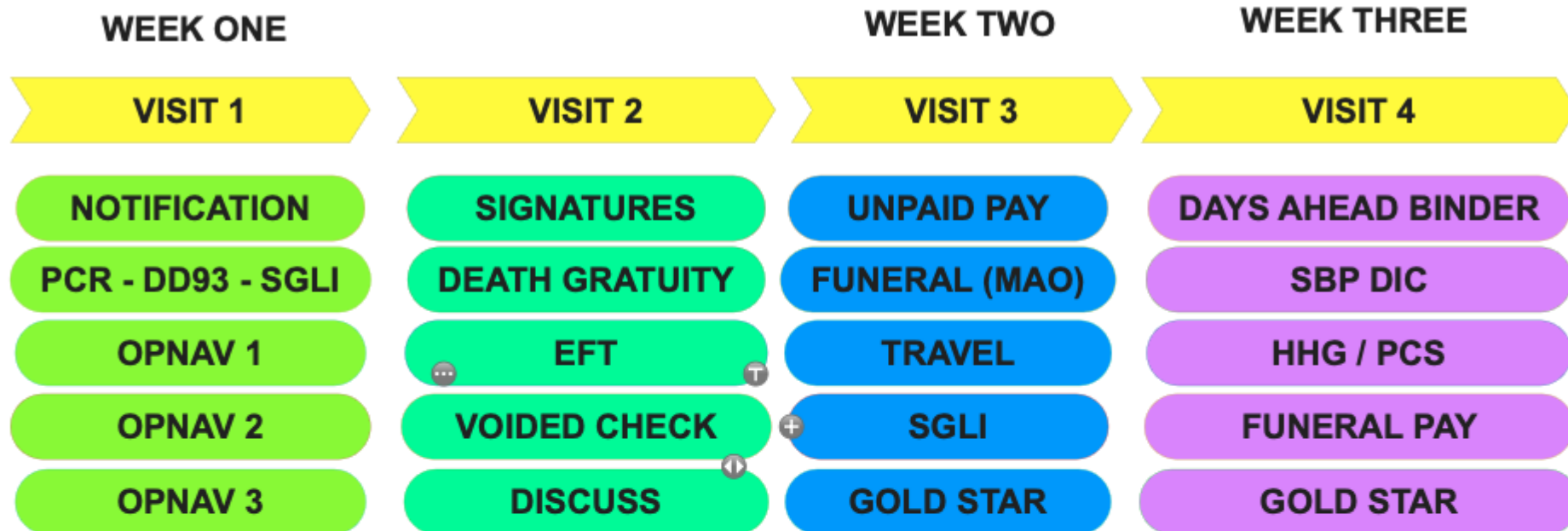
## Naval Installations

- *Designated by Regional Commander to support NOK in their AOR*

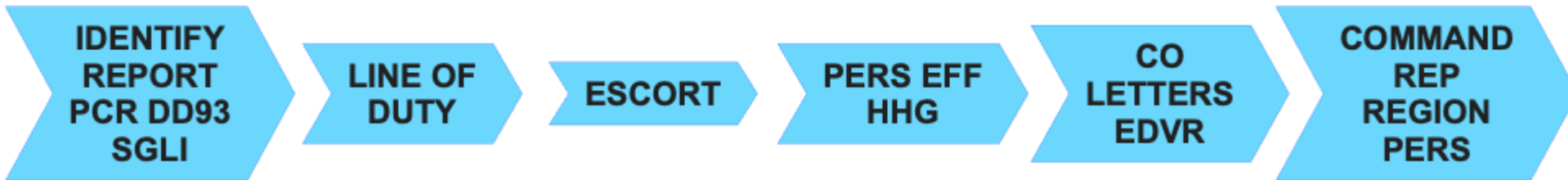




# CACO FLOW



CACO, COMMAND REP, REGION, PERS, DFAS, WORK FOR THE COMMON GOAL

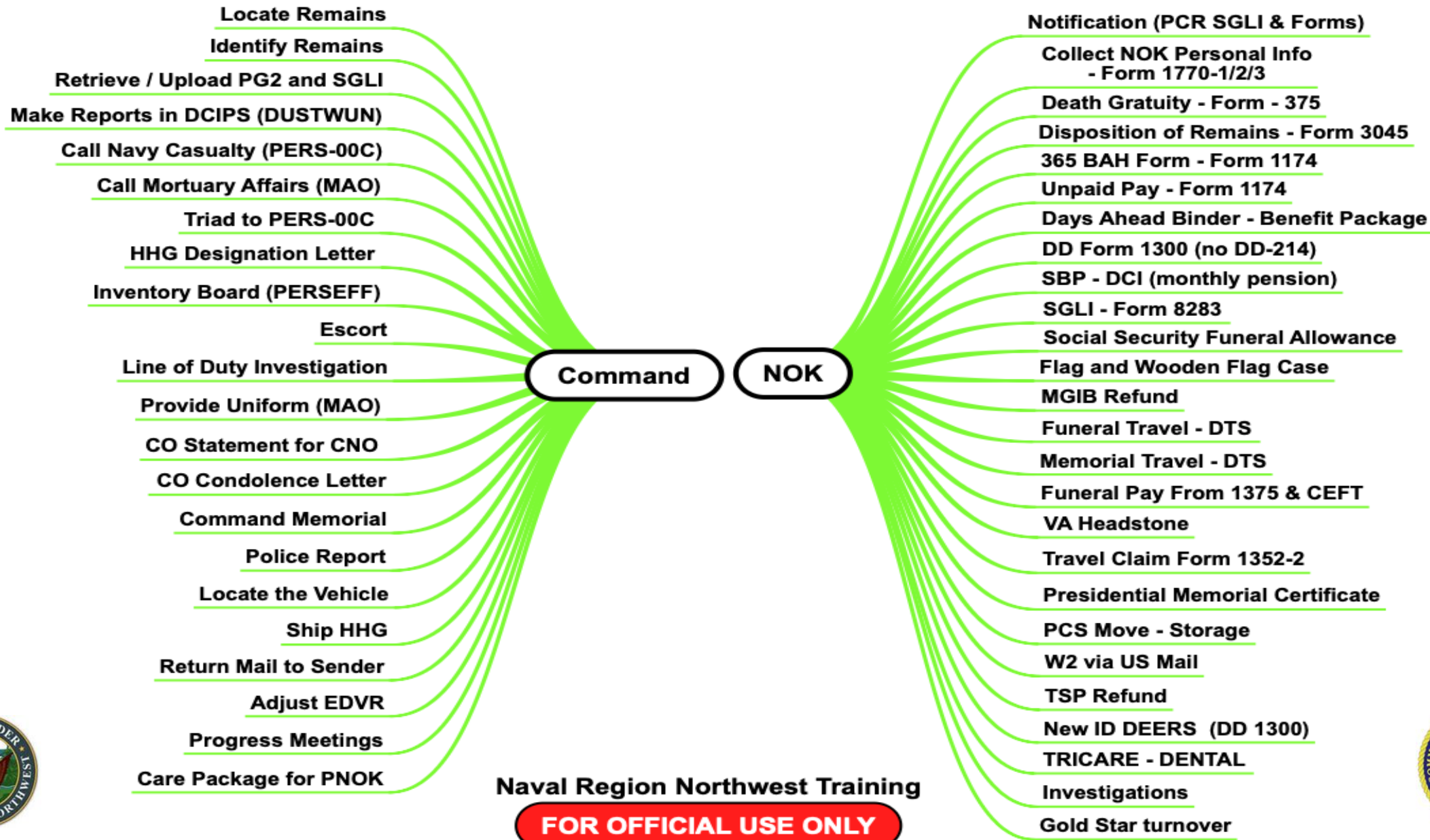


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# Command Responsibilities & Next of Kin Benefits

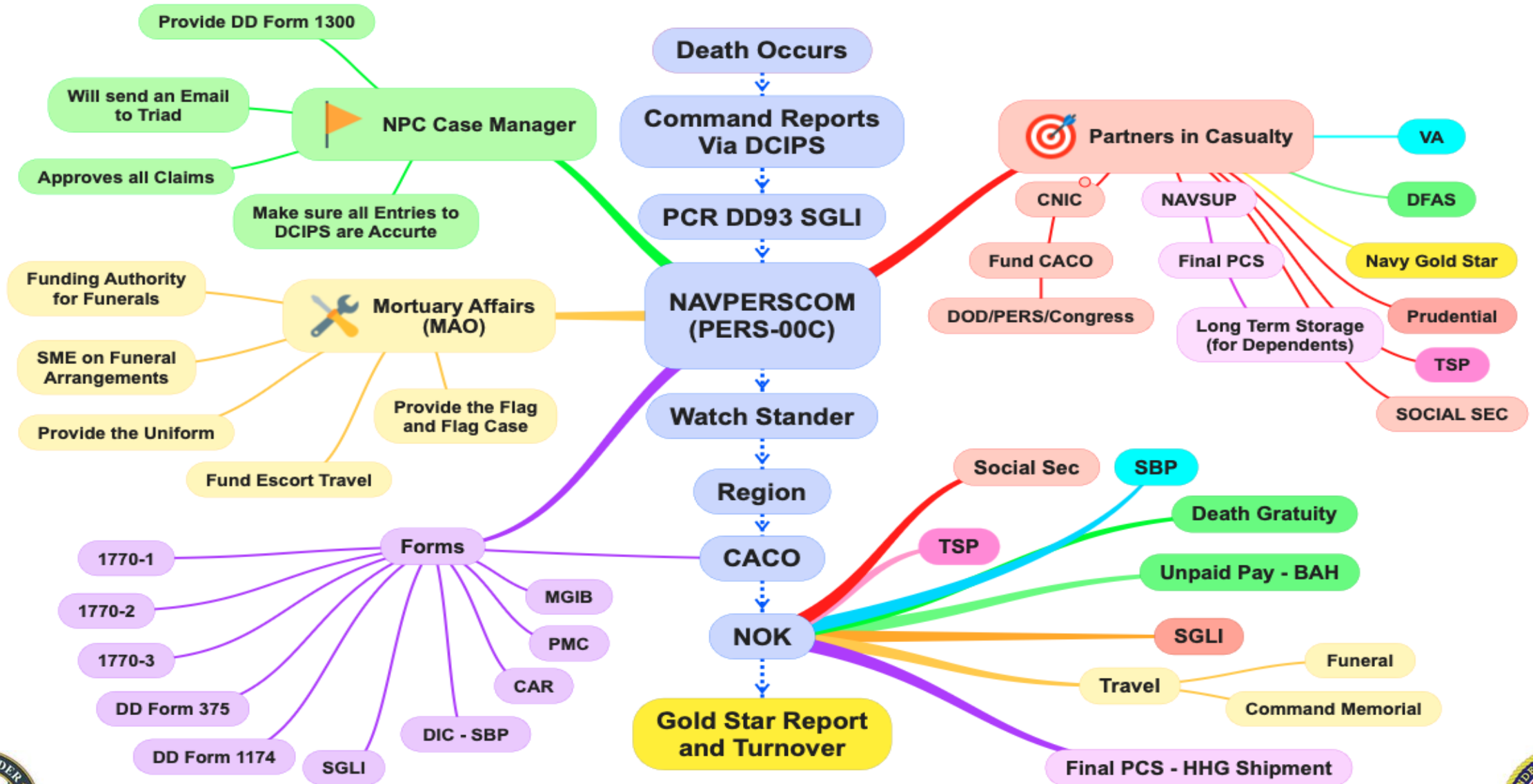


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# Case Flow



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Northwest CACO

